

MEETING HELD APRIL 21, 2012

A meeting of the Board of Trustees of the Village of Port Chester, New York, was scheduled for Saturday, April 21, 2012 for 2:00 P.M., in the Village Hall Conference Room, 222 Grace Church Street, Port Chester, New York.

The following members of the Board of Trustees were present Trustees Daniel Brakewood, Saverio Terenzi and Luis Marino.

Trustees Bart Didden, John Branca, Joseph Kenner and Mayor Dennis Pilla were absent.

Also present were Village Manager, Christopher Russo; Village Clerk, Joan Mancuso; Village Treasurer, Leonie Douglas and Police Chief Joseph Krzeminski.

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This meeting could not be officially called to order because of a lack of a quorum of the Board of Trustees but the Trustees present discussed the following budget items with staff.

The total Election Budget of \$234,750.00 and the Board members present recommended decreasing this total budget by \$34,750.00.

Christopher Russo, the Village Manager provided the Board members with a listing of proposed amendments to the revenue and expenditures as follows:

Increases of Revenues:

Sales Taxes	\$50,000	DWI Reimbursement	\$6,000
Safety Inspection Search	\$5,000	Safety Inspection Occupancy	\$5,000
Parking Meter Fees	\$30,000	Board of Appeals	\$5,000
Site Applications	\$10,000	Green Waste Tipping Fees	\$20,000
Bush Homestead Rent	\$15,000	Sidewalk Obstruction Permits	\$5,000
Sewer Connection Permits	\$15,000	DEA	\$17,200
Sale of Surplus Equipment	\$15,000	Appropriate Fund Balance	\$280,000

Decrease and Increases of Expenditures:

Justice Court 3 rd Judge	-\$37,000	Part-Time Staff Court	+\$15,000
Part-Time Treasurers Office	+\$7,000	Contingency	+\$25,000
Fire Dept. Natural Gas	-\$17,500	Recreation Leader	-\$60,000
Library additional 2.7%	+\$23,000	Sewer-Stormwater	-\$5,000

From these changes it was recommended by the Police Chief Joseph Krzeminski to only increase the revenue line for the DWI reimbursement by \$4,000 instead of \$6,000. After discussions with Mr. Russo regarding the proposed rental income for the Bush Homestead the Trustees recommended that Mr. Russo's proposal of increasing the revenue be reduce to \$10,000. The Trustees present discussed with Mr. Russo and Leonie Douglas, the Village Treasurer regarding the proposed increase to revenues for the appropriation of Fund Balance in the amount of \$280,000 which they were not agreeable with. There was a discussion regarding the amendment for the Treasurer's budget and the contractual line which was recommended being reduced by \$10,000.

The Trustees discussed with Police Chief Krzeminski the following lines; overtime which the Police Chief had asked for \$450,000, \$50,000 more than what was recommended in the Tentative Budget. The Chief was asked about the Education and Training line for the Police Department in the amount of \$2,500 and if this could be eliminated and Chief Krzeminski was agreeable to the removal of this amount. They also discussed the vehicle line of \$25,000 and the recommendation to remove this amount from the operating budget and place in the capital budget. Trustee Brakewood asked staff to decrease the education and training line across all departments by a total of \$16,000. The final item for the Police Department was a discussion regarding the personnel services line with a recommendation to decrease this line by \$10,000 because of an impending retirement of a certain officer.

Trustee Brakewood recommended consideration to decrease the diesel and gas fuel lines under the Garage Budget each by \$10,000.

Mr. Russo told the Board members that an increase is also necessary to the Planning personnel line by \$6,000.

The Board members present discussed the amount of the payments of the Capital Bond Anticipation Note (BAN) in the amount of \$400,000 with Trustee Brakewood recommending reducing this payment by \$200,000.

Trustee Brakewood inquired as to the \$700,000 for revenue under sewer funds which Mr. Russo stated will be from the sewer rent project fee. Trustee Terenzi noted that the 1st year of this project will receive 1.5 million for improvements to this infrastructure.

The Trustees were advised by staff that the Board has additional budget meetings scheduled that these items will be further discussed.

Respectfully submitted,

Joan Mancuso
Village Clerk